

Canadian Lawyers Liability Assurance Society
2020/2021 Renewal Application for
Excess Professional Liability Insurance

This application is made by the undersigned member (the "Firm") of the Canadian Lawyers Liability Assurance Society ("CLLAS") for issuance by CLLAS to the Firm of policies of professional liability insurance.

Note: *The policies applied for are "claims made" policies and only provide coverage for claims first made against the Insured during the policy period.*

Please answer ALL questions. Where space to answer is insufficient, attach a separate sheet.

1. Name of Firm (Named Insured): Goodmans LLP
2. Address of principal office: 333 Bay Street, Suite 3400, Bay Adelaide Centre
Toronto, ON M5H 2S7
Phone: (416) 979-2211 Fax: (416) 979-1234
3. Address, phone and fax numbers of other office(s):
Not Applicable
4. Management or service companies, date(s) established and services provided:
See Schedule A attached.
5. Is the Firm a multi-disciplinary partnership ("MDP")? ☐ yes ☒ no
If "yes", provide date MDP was established and name the non-lawyer partners and their respective disciplines.

-
-
6. Since the most recent CLLAS application, has the name of the Firm been changed, or has any firm merged into the Firm? If so, give full particulars (including the number of lawyers merged into the Firm in each such situation) unless previously provided.

Not Applicable

7. Attached as Appendix A is a list of the Firm's predecessor firms resulting from mergers since July 1, 1987. Is the list complete?

☒ yes ☐ no

If "no", please provide update.

Note: A predecessor firm is one a) which has undergone dissolution; and b) in which more than 50% of the partners and employed lawyers became partners and employed lawyers of the Firm.

8. Please complete Appendices B and C to provide the following details as of March 1, 2020:
- a) Number of lawyers (including partners, employed lawyers, counsels/of counsels and lawyer consultants).
 - b) Number of patent & trademark agents (who are not lawyers).
 - c) Number of other non-lawyer consultants.
 - d) Number of paralegals.
 - e) Number of other employees.
 - f) If applicable, the number of lawyers who are not partners, employed lawyers, counsels/of counsels or lawyer consultants of the Firm who, directly or indirectly, provide services to professional corporations which are partners of the Firm. Please identify such individuals and professional corporations as requested in Appendix B.

Note: A common professional corporation structure is one where the lawyer remains a partner of the firm but the firm contracts with a professional corporation to provide the services of the partner to the firm via the professional corporation. Those lawyers would be accounted for in a) above. Question f) is intended to address an alternative structure whereby the professional corporation itself is a partner of the firm and it contracts directly or via another professional corporation with a lawyer to provide professional services.

9. Please show the Firm's practice split by indicating the approximate percentage of billings for the following areas of law:

	<u>This Year</u>		<u>Last Year</u>	
a) Corporate and Commercial Law	54.5	%	48.6	%
b) Criminal Law	0.0	%	0.0	%
c) Family Law	0.0	%	0.0	%
d) Intellectual Property	0.5	%	0.5	%
e) Labour Law	0.3	%	0.2	%
f) Litigation	23.2	%	25.9	%
g) Real Estate	5.5	%	5.3	%
h) Securities Law	0.0	%	0.0	%
i) Tax Matters	1.5	%	3.3	%
j) Wills, Estates, Trust	0.0	%	0.0	%
k) Other (please specify)	14.5	%	16.2	%
Bankruptcy & Insolvency, ADM. GEN				

10. Have any of the lawyers or non-lawyer consultants listed in Appendices B and C or former lawyers or former non-lawyer consultants of the Firm been the subject of disciplinary proceedings, suspended or disbarred from practice since the date of the Firm's most recent CLLAS application? ☐ yes ☒ no

If "yes", please provide full details:

11. Attached as Appendix D is a description of the "Associated Firms" and "Umbrella Firms" which are identified in the Associated Firm Endorsement (Endorsement No. 1) of the current CLLAS Primary Policy. Please verify, update where appropriate and advise CLLAS of any anticipated changes.
12. Canadian law society programs may restrict coverage if Professional Services are provided outside of Canada or if the Professional Services relate to non-Canadian law. The CLLAS Primary Policy also excludes coverage for lawyers providing Professional Services from a U.S. office as well as the practice of non-Canadian law. Please provide details of such services in Appendix E.
13. Attached as Appendix F is a schedule of claims and notices which have been given to the applicable law society and CLLAS as of December 31, 2019. Please verify and provide any changes in status. All known claims or notices that are not on the schedule, including those reported to any underlying insurance carrier, should be reported up to the date of this application. **Notices on this application are not considered proper notice of a claim.**

If applicable, CLLAS will also require an update on claims of your predecessor firms which were reported prior to any merger which are paid or currently reserved excess of \$500,000.

Note: Details required on all claims or notices are: name of lawyer, name of claimant, date claim reported, error date, date claim closed (if applicable), a brief description of the claim, including damages sought, amount paid (legal & indemnity) and amount reserved (legal & indemnity).

14. Will the Firm purchase coverage under the CLLAS optional excess layer?

☒ yes ☐ no

If "yes", please indicate preferred limit option:

<input type="checkbox"/> \$10M xs \$160M	<input type="checkbox"/> \$20M xs \$160M
<input type="checkbox"/> \$30M xs \$160M	<input type="checkbox"/> \$40M xs \$160M
<input type="checkbox"/> \$50M xs \$160M	<input checked="" type="checkbox"/> \$60M xs \$160M

15. Under Appendix G, please provide a full description of the Firm's most current risk management policies and procedures or, if appropriate, an update to your response to Appendix G of last year's renewal application.

16. Please complete Appendix H to provide underwriting information with respect to cyber liability.

17. Please attach as Appendix I copy of the Firm's 2019 Professional Liability Insurance Application and Exemption Form submitted to LawPro.

The undersigned hereby declares that the above statements and particulars, including those set forth in Appendices A through I, are true and that no material facts have been omitted, suppressed or misstated and that this application, which is deemed to include the information from any previous applications completed by the Firm for CLLAS, shall be the basis of each of the insurance contracts with CLLAS.

Signature: _____

(Must be signed by a Partner of the Firm)

Name of Signatory: _____

Kenneth Crofoot, Partner and General Counsel

(Who shall be the designated contact person between CLLAS & the Firm as respects this insurance.)

Date: _____

February 27, 2020

APPENDIX A

Predecessor Firms

Name of Firm

Goodmans LLP

Note: A predecessor firm is one a) which has undergone dissolution; and b) in which more than 50% of the partners and employed lawyers became partners and employed lawyers of the Firm.

[illegible]

Active Members of the Firm as of 01-Mar-20

Updated as of (Enter Date):

March 1, 2020

If members of the Firm, either alone or with others, engage in the conduct of any profession or business other than the practice of law (e.g. financial management, mortgage brokering or other consulting; underwriting or brokering of securities or investment banking activities; real estate appraisal; actuarial analysis) either directly or indirectly as an agent, employee or partner of any organization, please provide full particulars such as:

[illegible]

Goodmans LLP
CLLAS List of Legal Professionals as at March 1, 2020
Appendix B

Partners	Bar Admission Date	Hire Date	Partnership Date
Alan Bowman	1997	April 27, 1998	January 1, 2004
Anne Benedetti	2004	September 8, 2003	January 1, 2012
Brad Halfin	2009	May 7, 2007	January 1, 2017
Bradley Wiffen	2013	May 10, 2010	January 1, 2020
Bram Green	1999	October 1, 2012	October 1, 2012
Brenda Gosselin	2003	January 1, 2001	January 1, 2010
Brian Empey	1990	July 18, 1988	January 1, 1996
Carolyn Stamegna	1988	December 22, 2003	January 1, 2004
Christopher Armstrong	2008	May 9, 2005	January 1, 2015
Dan Dedic	2010	May 7, 2007	January 1, 2017
Dan Cohen	2002	September 10, 2001	January 1, 2009
David Bronskill	2002	May 3, 1999	January 1, 2008
David Coll-Black	2013	May 9, 2011	January 1, 2020
David Conklin	1993	October 1, 2007	January 1, 2013
David Lederman	2001	May 1, 1999	January 1, 2007
David Scrimger	1997	May 10, 1994	January 1, 2003
David Rosner	2006	February 1, 2018	January 1, 2019
Emily Ting	2011	May 11, 2009	January 1, 2018
Francy Kussner	1989	October 23, 1987	February 1, 1995
Ian Andres	2007	May 9, 2005	January 1, 2015
Jamie van Diepen	2011	May 11, 2009	January 1, 2018
Jarrett Freeman	2005	May 6, 2002	January 1, 2013
Jason Wadden	2002	January 5, 2004	January 1, 2011
Jeff Shore	1998	May 8, 1995	January 1, 2007
Joe Conforti	1987	September 9, 1991	February 1, 1993
John Alton	1983	April 9, 1987	February 1, 1989
Jon Northup	2000	May 12, 1997	January 1, 2006
Jordan Scopa	2010	October 9, 2012	January 1, 2017
Joseph Hoffman	2013	May 9, 2011	January 1, 2020
Joe Latham	1991	August 10, 1988	January 1, 1997
Julie Rosenthal	1998	May 8, 1995	January 1, 2008
Karen Vadasz	2012	May 10, 2010	January 1, 2020
Kenneth Saddington	2011	May 11, 2009	January 1, 2018
Ken Crofoot	1984	November 10, 1986	February 1, 1989
Kirk Rauliuk	2005	May 12, 2003	January 1, 2012
Mark Dunn	2008	May 8, 2006	January 1, 2015
Mark Noskiewicz	1987	September 18, 1987	February 1, 1993
Melanie Ouanounou	2008	May 8, 2006	January 1, 2015
Michael Koch	1988	July 12, 1999	January 1, 2001
Michael Royal	2013	September 30, 2013	January 1, 2020
Michelle Roth	1997	June 1, 1995	January 1, 2003
Monique McAlister	1998	May 8, 1995	January 1, 2007
Peter Kolla	2007	May 10, 2004	January 1, 2015
Sandon Shogilev	2005	May 6, 2002	January 1, 2013
Suzy Kauffman	1999	May 14, 1996	January 1, 2006
Tamryn Jacobson	2009	May 8, 2006	January 1, 2017
TOTAL PARTNERS	46		

Goodmans LLP
CLLAS List of Legal Professionals as at March 1, 2020
Appendix B

Associates	Bar Admission Date	Hire Date
Trish Barrett	2019	May 8, 2017
Chris Baxter	2018	May 9, 2016
Luke Bell	2018	August 8, 2017
Dan Block	2014	May 9, 2011
Krysten Bortolotti	2017	May 4, 2015
Stefanie Cardarelli	2018	June 17, 2019
Kirby Cohen	2015	May 7, 2012
Jesse-Ross Cohen	2015	May 6, 2013
Anna Condon	2019	May 8, 2017
Ryan Cookson	2013	May 10, 2010
Caterina Costa-Faria	2002	September 10, 2001
Monica Creery	1995	August 14, 2006
Tyler D'Angelo	2014	May 7, 2012
Brendan Dean	2018	May 9, 2016
Julian Di Bartolomeo	2016	May 1, 2014
Jennifer Ehrlich	2013	May 9, 2011
Evita Ferreira	2016	April 29, 2019
Carlie Fox	2015	May 6, 2013
Laura Fraser	2015	July 8, 2019
Larissa Fulop	2017	May 4, 2015
Samantha Galway	2019	May 8, 2017
Kyle Gerow	2016	May 5, 2014
Andrew Harmes	2017	May 4, 2015
Brandon Hoffman	2013	June 10, 2019
Tara Hunt	2017	May 5, 2014
Steve Inglis	2019	May 8, 2017
Justine Johnston	2015	July 9, 2018
Niki Kermani	2018	May 9, 2016
Scott Kerr	2017	May 4, 2015
Abid Khalid	2019	May 8, 2017
Money Khoromi	2014	May 23, 2017
Aida Kimiagar	2019	September 23, 2019
Danielle Knight	2017	May 4, 2015
Matthew Lakatos Hayward	2019	October 15, 2019
Sophie Langlois	2017	May 5, 2014
Max Laskin	2015	May 7, 2012
Danielle Levesque	2018	May 9, 2016
Christina Liao	2019	May 9, 2016
Ali Low	2017	January 14, 2019
Sarah Macchione	2016	May 5, 2014
Laura Magisano	2017	May 5, 2014
Max Mandel	2016	May 5, 2014
Hari Marcovici	2013	April 29, 2019
Randy McAuley	2016	May 5, 2014
Alexandra Murray	2019	May 8, 2017
Yonca Osborne	2019	September 30, 2009
Christopher Payne	2014	June 15, 2017
Jenene Roberts	2006	July 18, 2011
Samanthea Samuels	2019	May 8, 2017
Andrew Schipper	2018	May 9, 2016
Daniel Seidman	2019	August 7, 2018
Sheena Singh	2019	May 8, 2017
Tom Spelt	2018	May 9, 2016

Goodmans LLP
CLLAS List of Legal Professionals as at March 1, 2020
Appendix B

Associates	Bar Admission Date	Hire Date
Brian Sweigman	2011	January 27, 2020
Jaclyn Tilak	2017	October 2, 2017
Belle Van	2007	September 5, 2007
Michael Wilson	2013	May 10, 2010
Ledya Yohannes	2017	May 4, 2015
TOTAL ASSOCIATES	58	

Goodmans LLP
CLLAS List of Legal Professionals as at March 1, 2020
Appendix B

Consultants	Bar Admission Date	Hire Date
Mark Blidner	1978	January 1, 1999
Jay Carfagnini	1982	January 3, 1986
Calvin S. Goldman Professional Corporation	1976	January 1, 2014
Stephen H. Halperin Professional Corporation	1976	January 1, 1980
Neil H. Harris	1972	July 31, 1984
Gail Jaffe	2006	May 3, 2006
Allan Leibel	1972	April 14, 1986
Harry Radomski Professional Corporation	1978	February 24, 1986
Rick Tuzi	1999	February 6, 2012
TOTAL CONSULTANTS	9	

Goodmans LLP
CLLAS List of Legal Professionals as at March 1, 2020
Appendix B

Patent & Trademark Agents	Bar Admission Date	Hire Date
Ronnie Hoffer		March 31, 1986
TOTAL PATENT & TRADEMARK AGENTS		1

Goodmans LLP
CLLAS List of Legal Professionals as at March 1, 2020
Appendix B

Non-Lawyer Consultants	Bar Admission Date	Hire Date
Matthew Buck		September 6, 2008
Andre Lapierre		April 1, 2008
Rosa Rahimpour		May 5, 2008
Carl Scott		May 3, 2010
Eugene Cipparone		October 31, 2005
Sandra Montanino		August 3, 2004
Tess DiPonio		May 7, 2008
Michel Lederman		May 25, 2010
Ali Mirski		May 7, 2012
TOTAL NON-LAWYER CONSULTANTS		9

Goodmans LLP
CLLAS List of Legal Professionals as at March 1, 2020
Appendix B

Paralegals Law Clerks Land Use Planners	Hire Date
Monique Allen	June 14, 1999
Maureen Buckley	November 6, 2000
Amanda Bunting	January 29, 2018
Michelle Crabb	June 3, 2019
Christina D'Aversa	February 26, 2018
Lisa Ebdon	April 9, 2001
Michael Franzolini	May 23, 2017
Christina Ierullo	May 16, 2011
Gloria Lauzon	January 8, 2001
Cailey MacDonald	January 4, 2016
Shayna Maharaj	September 23, 2019
Sean Moore	September 6, 2011
Conor Moore	October 7, 2019
Juliana Racanelli	November 6, 2017
Nicole Roth	November 1, 1995
Grace Rubba	May 31, 1999
Angela Tsiakos	May 8, 2000
Heather Wilson	August 18, 1997
TOTAL PARALEGALS	18

Goodmans LLP
CLLAS List of Legal Professionals as at March 1, 2020
Appendix B

Professional Corporations	Bar Admission Date	Hire Date
Alan H. Mark Professional Corporation	1982	April 30, 1990
Allan J. Goodman Professional Corporation	1993	May 15, 1990
Amalia Berg Professional Corporation	1990	August 26, 2002
Andrew Brodtkin Professional Corporation	1995	January 30, 1995
Andrew S. Wiseman Professional Corporation	1990	March 5, 1990
Hackett Law Professional Corporation	2006	May 12, 2003
Brad Ross Professional Corporation	2004	May 6, 2002
Brendan O'Neill Professional Corporation	2000	September 12, 2005
Caroline Descours Professional Corporation	2010	May 5, 2008
Carrie Smit Professional Corporation	1992	August 15, 1988
Catherine A. Lyons Professional Corporation	1990	February 12, 1990
Celia Rhea Professional Corporation	1986	September 26, 1988
Chris Sunstrum Professional Corporation	2007	May 9, 2005
Dale H. Lastman Professional Corporation	1984	January 1, 1980
Daniel Cappe Professional Corporation	2006	May 10, 2004
Daniel J. Gormley Professional Corporation	1986	August 18, 1986
David Zitserman Professional Corporation	1983	February 17, 1987
David J. Matlow Professional Corporation	1986	January 15, 1988
David Lee Wiseman Professional Corporation	1997	May 9, 1994
David J. Nadler Professional Corporation	1993	July 22, 1991
Dino P. Clarizio Professional Corporation	1991	May 28, 2008
Francesca M. Guolo Professional Corporation	1989	June 1, 1992
Fred Rubinoff Professional Corporation	1986	October 1, 2012
Gale Rubenstein Professional Corporation	1977	May 17, 1988
Glenn Ernst Professional Corporation	1990	July 13, 1988
Graham D. Smith Professional Corporation	1986	October 8, 1986
Howard Wise Professional Corporation	1985	October 1, 1997
Ira Barkin Professional Corporation	1992	May 8, 1989
Ira Berg Professional Corporation	1986	July 18, 1986
Jaclyn Seidman Professional Corporation	2006	May 10, 2004
Jamie Firsten Professional Corporation	2007	May 1, 2017
Jean Anderson Professional Corporation	1981	November 6, 2000
Jeffrey A. Citron Professional Corporation	1987	September 1, 1987
Jerry Topolski Professional Corporation	2002	April 9, 2001
Joe Cosentino Professional Corporation	1997	October 6, 1997
John Cannon Professional Corporation	2000	May 12, 1997
Jonathan A. Feldman Professional Corporation	2001	September 13, 2004
Jonathan Lampe Professional Corporation	1984	January 16, 1986
Giuseppe Pasquariello Professional Corporation	1996	May 10, 1993
Juli Morrow Professional Corporation	1979	February 18, 1987
Kari J. MacKay Professional Corporation	1999	June 9, 1997
Ken Herlin Professional Corporation	1990	April 14, 1997
Lauren Butti Professional Corporation	2002	May 1, 2000
Mario Di Fiore Professional Corporation	1992	June 18, 1990
Mark Surchin Professional Corporation	1983	May 24, 1988
Mark Spiro Professional Corporation	2001	May 11, 1998
Michael Bertrand Professional Corporation	2005	July 3, 2007
Michael Partridge Professional Corporation	1998	May 8, 1995
Michelle Vigod Professional Corporation	2012	August 2, 2011
Mitchell Sherman Professional Corporation	1989	January 1, 1980
Nando De Luca Professional Corporation	1996	June 13, 1994
Neil Sheehy Professional Corporation	1992	May 23, 1989

APPENDIX C

**Active Non-Lawyer Consultants Of The Firm As Of 01-Mar-20
(Excluding Patent & Trademark Agents)**

Name of Firm

Goodmans LLP

Updated as of (Enter Date):

March 1, 2020

SECTION A

[illegible]

/1 If underlying insurance is purchased, please complete Section B.

/2 Please complete this column ONLY for individuals who are not acting under the supervision of a lawyer AND FOR THAT PORTION OF TIME THE INDIVIDUAL IS NOT ACTING UNDER THE SUPERVISION OF A LAWYER.

APPENDIX C

Active Non-Lawyer Consultants Of The Firm As Of 01-Mar-20
(Excluding Patent & Trademark Agents)

Name of Firm

Goodmans LLP

Updated as of (Enter Date):

March 1, 2020

SECTION B

Please provide the following details on the underlying insurances purchased and attach a copy of the policies:

Type of Exposure:	
Insurance Carrier:	
Policy Number:	
Period of Insurance:	
Retroactive Date:	
Limit (Per Claim):	
Limit (Aggregate):	

Type of Exposure:	
Insurance Carrier:	
Policy Number:	
Period of Insurance:	
Retroactive Date:	
Limit (Per Claim):	
Limit (Aggregate):	

APPENDIX D

"Associated Firms" and "Umbrella Firms"

Name of Firm

Goodmans LLP

1	The Named Insured under the CLLAS policies prior to January 1, 2001 was Goodman Phillips & Vineberg, formerly Goodman & Goodman, a partnership constituted under the laws of Ontario.
2	The Firm had changed its name from Goodman & Goodman to Goodman Phillips & Vineberg effective March 6, 1995 and practised under that name from its office in Toronto until January 1, 2001.
3	Phillips & Vineberg of Montreal also practised under the name of Goodman Phillips & Vineberg for the same period.
4	These two firms had entered into an arrangement with Freeman & Company of Vancouver in 1989 and formed an international partnership and national affiliation known as Goodman Freeman Phillips & Vineberg. In 1993, Freeman & Company dissolved and the partnership continued to operate under the name of Goodman Phillips & Vineberg.
5	Goodman Phillips & Vineberg (Ontario) and Goodman Phillips & Vineberg (Montreal) maintained offices in Vancouver, New York, Paris, Singapore, Hong Kong and Beijing. Vancouver and Hong Kong each have local partners. Exposures not covered by the Associated Firm Endorsement for Goodman Phillips & Vineberg (Ontario) were covered by the policies arranged for Goodman Phillips & Vineberg (Montreal), e.g. the New York office.
6	Effective January 1, 2001, the Named Insured was amended to Goodmans LLP, a partnership constituted under the laws of Ontario with (i) Goodmans, a partnership constituted under the laws of British Columbia, and (ii) Goodmans, a partnership registered under the laws of Hong Kong and their predecessor firms being added as Additional Named Insureds.
7	Effective January 1, 2001, Fong & Ng (former associated firm of the international partnership in Hong Kong) is being recognized as an associated firm of the umbrella firm Goodmans, a partnership registered under the laws of Hong Kong.
8	On February 1, 2001, Goodman Phillips & Vineberg in Montreal merged with Davies, Ward & Beck and operates under the name of Davies Ward Phillips & Vineberg LLP. The international partnership dissolved on the same day.
9	On May 10, 2001, Goodman Phillips & Vineberg LLP, upon receipt of permission from the Law Society of Hong Kong, changed its name to Goodmans LLP.
10	On December 31, 2005, Goodmans' Hong Kong office was closed.
11	The Firm currently has an office in Toronto. All the lawyers in the Vancouver office joined MacPherson Leslie & Tyerman LLP on January 1, 2015 and that office closed on the same date.
	There is an endorsement on the policy in respect of: a) the previous international partnerships and national affiliations; and b) Goodmans, a partnership registered under the laws of Hong Kong, to cover possible claims relating to the period during which they were in operation.

Professional Services Provided Relating to Non-Canadian Law & Professional Services Provided In the U.S. & Outside of Canada

Name of Firm

Updated as of (March 1, 2020):

Goodmans LLP

1 Professional Services Provided by Canadian Lawyers Relating to Non-Canadian Law

Please provide the following information on lawyers primarily resident in Canada who provide Professional Services relating to non-Canadian law (not including those which are incidental to the practice of Canadian law). Please only report on lawyers with more than 5% of docketed time in this category.

Name of Lawyer	Province the Canadian Lawyer is based out of	Location of Office (Non-Canadian)	% of Docketed Time Relating to Non-Canadian Law
Michael Koch	Ontario	Trinidad & Tobago	5%

2 Professional Services Provided by Canadian Lawyers from a U.S. Office

Please provide the following information on lawyers primarily resident in Canada who provide Professional Services part time in an office or branch of the Firm located in the United States. Please only report on lawyers with more than 5% of docketed time in this category.

[illegible]

For lawyers practicing both Canadian and Non-Canadian Law, please provide a split between Canadian and Non-Canadian. Note that in cases where a split is not available, a 50% 50% split will be assumed.

3 Professional Services Provided by Offices Outside of Canada

Please provide the following information on all lawyers reported in Appendix B under the “Outside of Canada” column.

[illegible]

APPENDIX E

Professional Services Provided Relating to Non-Canadian Law & Professional Services Provided In the U.S. & Outside of Canada

Name of Firm

Updated as of (March 1, 2020):

Goodmans LLP

4 Other Insurance

For the exposures identified in Questions 1, 2 and 3 above, please provide details of specific insurance protection (e.g. coverage provided for a non-Canadian office or by a non-Canadian law society) as well as a copy of the policies.

Type of Exposure:	
Insurance Carrier:	
Policy Number:	
Period of Insurance:	
Retroactive Date:	
Limit (Per Claim):	
Limit (Aggregate):	

Type of Exposure:	
Insurance Carrier:	
Policy Number:	
Period of Insurance:	
Retroactive Date:	
Limit (Per Claim):	
Limit (Aggregate):	

Type of Exposure:	
Insurance Carrier:	
Policy Number:	
Period of Insurance:	
Retroactive Date:	
Limit (Per Claim):	
Limit (Aggregate):	

Type of Exposure:	
Insurance Carrier:	
Policy Number:	
Period of Insurance:	
Retroactive Date:	
Limit (Per Claim):	
Limit (Aggregate):	

APPENDIX F

Schedule of Claims and Notices As of December 31, 2019

Name of Firm

Goodmans LLP

Updated as of (Enter Date):

December 31, 2019

Please attach separately with the email

APPENDIX G

Risk Management Policies and Procedures


Name of Firm




Goodmans LLP


Please provide a full description of the Firm's most current risk management policies and procedures or, if appropriate, an update to your response to Appendix G of last year's renewal application.

Please attach separately with the email

APPENDIX G



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Policies and Procedures

Risk Management

- [Risk Management Policy and Procedures – Anti-Corruption](#)
- [Risk Management Policy and Procedures – Audit Inquiry](#)
- [Risk Management Policy and Procedures – Client-Matter Intake and Conflict Searches](#)
- [Risk Management Policy and Procedures – Confidentiality and Trading Securities](#)
- [Risk Management Policy and Procedures – Directorship - Letter to Corporation re Limitation of Directorship Role](#)
- [Risk Management Policy and Procedures – Directorship Approval Form](#)
- [Risk Management Policy and Procedures – Directorships](#)
- [Risk Management Policy and Procedures – Documents to be Filed on SEDAR with Redacted Information](#)
- [Risk Management Policy and Procedures – e-Signatures](#)
- [Risk Management Policy and Procedures – Ethical Walls](#)
- [Risk Management Policy and Procedures – Investments and Opportunities](#)
- [Risk Management Policy and Procedures – Legal Opinions](#)
- [Risk Management Policy and Procedures - Ownership Enquiry - Prospectus and Information Circulars](#)
- [Risk Management Policy and Procedures – Search Warrants](#)
- [Risk Management Policy and Procedures – Service of Documents](#)
- [Risk Management Policy and Procedures – Tax Opinions](#)
- [Risk Management Policy and Procedures – Third Party Privacy](#)

APPENDIX H

Cyber Liability

Name of Firm

Goodmans LLP

1	Personnel	Enter Yes or No
a)	Do you have a Chief Security Officer or Chief Information Security Officer or equivalent?	No
	If "no", who within the Firm is responsible for the management of and compliance with the Firm's Security Policies?	
	Director, Technology is responsible for management of and compliance with security policies	
b)	Do you have a Chief Privacy Officer or equivalent?	No
	If "no", who within the Firm is responsible for the management of and compliance with the Firm's Privacy Policies?	
	Chief Privacy Officer is Managing Director. Emails to PrivacyOfficer@Goodmans.ca are delivered to email box of Managing Director and two partners, one of whom is General Counsel	
2	Protection	Enter Yes or No
a)	Do you use encryption tools to enhance the integrity and confidentiality of confidential information?	Yes
	If you use encryption tools, in which scenarios is data encrypted? (Check all statements that you believe are applicable.)	
	- Data at rest	Yes
	- Data in transit	
	- Data transferred to removable media (laptops, CD's, backup tapes, USB devices, etc.)	
	- None of the above	
b)	Do you use and regularly update industry-standard antivirus software?	Yes
c)	Do you install the latest software updates to reduce security vulnerabilities?	Yes
d)	Do you require that passwords be a minimum length and contain alpha and numeric characters?	Yes
e)	Do you require that passwords be regularly updated?	Yes
f)	Do you check to make sure that no spyware or adware resides on your computers?	Yes
g)	Do you use and regularly update industry-standard firewall protection systems to prevent unauthorized access to internal networks and computer systems?	Yes
h)	Is the data on your servers encrypted?	No
i)	Is the data on your desktop and laptop computers encrypted?	Yes
j)	Is the data on your mobile devices encrypted?	Yes
k)	Have predesignated computer system/application access rights and privileges been set for all authorized users?	Yes
l)	Is there hourly or daily automatic backup of documents and emails?	Yes
m)	Is there hourly or daily automatic backup of your firm-wide tickler system and/or your lawyers' own personal tickler systems?	Yes
n)	Are backups stored off-site at a secure location?	Yes
o)	Do you use software that can be used to wipe laptops and mobile devices clean if they are misplaced or stolen?	Yes

APPENDIX H

Cyber Liability

Name of Firm

Goodmans LLP

- | | | |
|----|---|-----|
| p) | Do you use software that can detect unauthorized transfers of personal information and unauthorized copying of files? | No |
| q) | Do you use a metadata scrubber on documents that you transmit to clients or third parties such as opposing counsel? | Yes |

3	Incident Report	Enter Yes or No
---	-----------------	-----------------

	Do you have a written network security incident response plan?	Yes
--	--	-----

If "yes":

- | | | |
|----|---|-----|
| a) | Does it include alternative options should a critical third party outsourcing provider's operations be incapacitated? | No |
| b) | Does it include procedures to alert your clients that their data may have been compromised? | Yes |

4	Policies	Enter Yes or No
---	----------	-----------------

- | | | |
|----|---|-----|
| a) | Do you maintain a comprehensive information security and privacy policy that is updated and enforced on a continuous basis? | No |
| b) | Do you advise your lawyers of the risks of using unencrypted email? | Yes |
| c) | Does your firm advise your lawyers of the dangers of metadata? | Yes |
| d) | Do you purchase insurance other than CLLAS coverage to protect you in the case of privacy breaches? | Yes |
| e) | Do you purchase insurance other than CLLAS coverage to protect you in the case of cyber-attacks? | Yes |

APPENDIX I

2020 Professional Liability Insurance Application and
Exemption Form Submitted to LAWPRO

Name of Firm

Goodmans LLP

Please attach separately with the email



APPENDIX I

My LAWPRO > File Online > Confirmation

My LAWPRO

LAWPRO Firm#: A041350

Firm Name: GOODMAN'S LLP

Your filing has been submitted to LAWPRO Customer Service.

Your confirmation number is:

P2538104

(Filed on: 2019-10-25 10:33:59 AM)

Please record this confirmation number in a secure location as it confirms your filing as follows:

*** Professional Liability Insurance Application - Firm Renewal**

Customer Service will process your application shortly, and your 2020 policy documentation and premium invoices will be made available online for you to view or download, in a secure page on our website, when complete.

Did you know: You may refer to the "E-Filing History" tab on your [MY LAWPRO](#) page for a full record of all efilings completed on the LAWPRO website by you or on your behalf within the last 5 years.

Return to [My LAWPRO](#).

For more information about this form, please contact LAWPRO Customer Service at: 1-800-410-1013, or (416) 598-5899 in Toronto or via e-mail at service@lawpro.ca.

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My LAWPRO > File Online > Firm Summary Form

My LAWPRO

Online 2020 Firm Summary Form

[FAQs](#)

NOTE: For the purposes of this Application, **LAWYER** means each person who holds a Class L1 licence pursuant to the by-laws of the *Law Society Act*.

Please review carefully. To make further changes or corrections before submitting, click on the Tabbed section of the application. Press the 'Submit' button at the end of this review to complete the online filing.

A041350 GOODMANS LLP

Instructions	Firm Information	Member List	Coverage Options	Payment Information	Warranty & Signature
---------------------	-------------------------	--------------------	-------------------------	----------------------------	---------------------------------

General LAW FIRM Information

- 1. Name of LAW FIRM:** GOODMAN LLP

Address: BAY ADELAIDE CENTRE
#3400 - 333 BAY ST
TORONTO, ON
M5H 2S7

Phone Number: 416-979-2211

Fax Number: 416-979-1234

E-mail address: bsonberg@goodmans.ca

Firm Website(s): www.goodmans.ca

Managing Partner/LAWYER: 23658R -- KENNETH WILLIAM CROFOOT

Office Admin./Manager: Ali Ahmed

Claims Contact: 23658R -- KENNETH WILLIAM CROFOOT

CPD Contact: 32978R -- NEILL IAN MAY

Nature of Law Practice: Partnership - LLP
- 2. Contact name and title:**

Indicate the preferred firm contact for insurance matters.

Name: Byron Sonberg
Title: Managing Director
- 3. Number of PARALEGAL PARTNER(S) OR SHAREHOLDER(S) (if applicable) and LAWYERS in LAW FIRM in Ontario:**

Indicate the current number of PARALEGAL PARTNER(S) OR SHAREHOLDER(S) (if applicable) and LAWYERS in the LAW FIRM in Ontario.

187
- 4. Number of staff in LAW FIRM in Ontario who are not LAWYERS:**

Indicate the current number of staff in the LAW FIRM in Ontario who are not LAWYERS. Include all staff who provide law-related services who are directly or indirectly employed, whether through management, other companies or otherwise, by the LAW FIRM or by any of the LAWYERS in the LAW FIRM or any spouse, including those EMPLOYEES who are casual or part-time EMPLOYEES. Independent contractors such as bookkeepers, PARALEGALS, researchers, etc. who are not EMPLOYEES of the LAW FIRM should not be included.

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5. Excess liability insurance:

Indicate the name of the insurer and excess liability insurance limits. Limits are in addition to the required \$1 million per CLAIM/\$2 million in the aggregate primary LAWPRO policy limits.

Your excess insurers include:

Canadian Lawyers' Liability Assurance Society

Total Excess Liability Limits:

per CLAIM/aggregate above LAWPRO POLICY limits (for all Excess coverage carried)

\$ 60 Million per claim

\$ 160 Million aggregate

6. Volume Billings:

Indicate the **Average Gross Billings per LAWYER** in the LAW FIRM.

Average Gross Billings (select one):

AV14 - Average Gross Billings: over \$500,000

Firm Member List

Listed below are the names and LSO numbers for all partners, associates and/or employed LAWYERS in the LAW FIRM, who are to be included in this application for Professional Liability insurance.

R - LAWYER Removed; **N** - New LAWYER; **U** - LAWYER Info Updated.

LSO#	Last Name	First Name	Status
22958W	ALTON	JOHN DOUGLAS	
20832A	ANDERSON	JEAN ELIZABETH	
53624D	ANDRES	IAN DANIEL	
24705O	ANNAN	RICHARD STUART	
55148B	ARMSTRONG	CHRISTOPHER GEORGE	
32739L	BARKIN	IRA SAMUEL	
77904U	BARRETT	MARGARET PATRICIA HENLEY	
75363D	BAXTER	CHRISTOPHER PATRICK JAMES	
75884G	BELL	LUKE EDWARD	
49265F	BENEDETTI	ANNE KATHRYN	
25698P	BERG	IRA JONATHON	
31326M	BERG TRISTER	AMALIA	
51487W	BERTRAND	MICHAEL RYAN	
74910U	BERTUCCI	AMANDA KATHARINE	
17693E	BLIDNER	MARK RICHARD	
65812D	BLOCK	DANIEL ANGUS	
72141K	BORTOLOTTI	KRYSTEN MARGARET	
39359B	BOWMAN	ALAN DAVID	
37016W	BRODKIN	ANDREW RYAN	
45343R	BRONSKILL	DAVID JEFFREY	
47083W	BUTTI	LAUREN RACHELLA	
52782A	CAPPE	DANIEL MICHAEL	
74938W	CARDARELLI	STEFANIE ANNE MARIE	
22293T	CARFAGNINI	JAY ANTHONY	
35165K	CHADWICK	ROBERT JAMES	
35415K	CIPPARONE	EUGENE ANTHONY GUY	
26857L	CITRON	JEFFREY ALAN	
31785J	CLARIZIO	PASCAL CARMINE DINO	
46828Q	COHEN	DANIEL GEORGE	
68379W	COHEN	JESSE-ROSS	
64357V	COLL-BLACK	DAVID WILLIAM ANDREW	
77942E	CONDON	ANNA BERNADETTE	
27241U	CONFORTI	JOSEPH MICHAEL	
34621M	CONKLIN	DAVID DANIEL	

50994N	CONNOR	JOHN DANIEL
61448D	COOKSON	WILLIAM RYAN
32797G	CORLEY	RICHARD FERRAND DONALD
39405O	COSENTINO	JOSEPH
46582L	COSTA	CATERINA
36670I	CREERY	KATHARINE MONICA
23658R	CROFOOT	KENNETH WILLIAM
65851G	D'ANGELO	ANTHONY TYLER
37787V	DE LUCA	NANDO
74978V	DEAN	BRENDAN CHRISTOPHER
58249U	DEDIC	DAN
58261A	DESCOURS	CAROLINE IRENE
69963J	DI BARTOLOMEO	JULIAN JOHN
32814K	DIFIORE	MARIO
55510L	DUNN	MARK SAMUEL
63632M	EHRlich	JENNIFER LAUREN
30640G	EMPEY	BRIAN FRANKLIN
30644N	ERNST	GLENN STEPHEN
50263N	FELDMAN	JONATHAN ANDREW
69967K	FERREIRA	EVITA LOURDES PEDRICK
54259Q	FIRSTEN	JAMIE DAVID
68414W	FOX	CARLIE ELIZABETH
68416O	FRASER	LAURA ELIZABETH
51288P	FREEMAN	JARRETT BLAKE
39062H	FREEMAN	SHELDON NEIL
31848L	FRIEDLAND	THOMAS ANDREW
72873G	FULOP	LARISSA KATHERINE
77654U	GALWAY	SAMANTHA ELIZABETH
29869H	GARVIE	SUSAN ALISON
70894O	GEROW	KYLE ALEXANDER
15616S	GOLDMAN	CALVIN SHELDON
67765Q	GOLDSTEIN	KIRBY LEAH
34691Q	GOODMAN	ALLEN JEFFREY
40455H	GORMAN	WILLIAM RUSSELL
26199D	GORMLEY	DANIEL JOSEPH
47807U	GOSSELIN	BRENDA JOY
41687S	GREEN	BRAM JEFFREY
29887D	GUOLO	FRANCESCA MARIA
52850Q	HACKETT	BENJAMIN JOSHUA ADAM
57429B	HALFIN	BRADLEY ROSS
26781E	HALPERIN	STEPHEN HOWARD
73221A	HARMES	ANDREW CHRISTOPHER
12739U	HARRIS	NEIL HOWARD
35906I	HEENEY	TIMOTHY CHARLES
30688T	HERLIN	KENNETH
64076U	HOFFMAN	BRANDON HARPER
64077Q	HOFFMAN	JOSEPH BENJAMIN
18816I	HOUSER	ROSLYN
36735C	HOWE	ROBERT DOUGLAS
72904L	HUNT	TARA JOANNA
56815S	JACOBSON	TAMRYN LARA
51818U	JAFFE	GAIL RIVKA
67523W	JOHNSTON	JUSTINE VENETTA SARAH
41703D	KAUFFMAN	SUZANNE MELISSA
75546G	KERMANI	NIKI
72920P	KERR	SCOTT WILLIAM
77033E	KHALID	MALIK ABID
65952P	KHOROMI	MONEY
78029U	KIMIAGAR	AIDA
72274Q	KNIGHT	DANIELLE VICTORIA
28504N	KOCH	MICHAEL STEVEN
54608K	KOLLA	PETER BRENT
29943K	KUSSNER	FRANCY BETH
23773P	LAMPE	JONATHAN DAVID
72933U	LANGLOIS	SOPHIE TIANNA SUSANNE
68482L	LASKIN	MAX ALEXANDER
23774L	LASTMAN	HOWARD DALE
32326A	LATHAM	LEE JOSEPH
44170U	LEDERMAN	DAVID EZRA
12982V	LEIBEL	ALLAN

74666T	LEVESQUE	DANIELLE MARY
77388Q	LIAO	CHRISTINA DANIELLE
44611C	LIU	YICK TO
73681Q	LOW	ALEXANDRA ROSAMOND
31093M	LYONS	CATHERINE ANNE
70374H	MACCHIONE	SARAH CAROLINE
42058L	MACKAY	KARI JUDITH
72950U	MAGISANO	LAURA TERESA
70672I	MANDEL	MAX MOLOT
64141C	MARCOVICI	HARALD
21772U	MARK	ALAN HILARY
25900C	MATLOW	DAVID JUDAH
32978R	MAY	NEILL IAN
40939W	MCALISTER	MONIQUE ANN
69846N	MCAULEY	RANDAL GREGORY
65637O	MIRSKY	ALI NITA
43355E	MONTANINO	SANDRA JEAN
18906E	MORROW	JULI
77088A	MURRAY	ALEXANDRA HELEN
34812R	NADLER	DAVID JACOB
34815F	NAIBERG	RICHARD EDWARD
43137F	NORTHUP	JON EVERETT
27041R	NOSKIEWICZ	MARK RICHARD
43331J	O'NEILL	BRENDAN DIONYS
55336S	OUANOUNOU	MELANIE
56337O	PALLET-ARTHURS	HANNAH JANE
44968G	PARKER	TARA LEIGH
40611E	PARTRIDGE	MICHAEL JAMES
38390C	PASQUARIELLO	GIUSEPPE
66426J	PAYNE	CHRISTOPHER ROBERT
29633A	PINCUS	STEPHEN NEVILLE
17569I	RADOMSKI	HARRY
50866K	RAULIUK	KIRK ROBERT
25957N	RHEA	CELIA KATHERINE
70729A	RICHARDS	ROBERT MICHAEL
52664O	ROBERTS	JENENE CRYSTAL
41011G	ROSENTHAL	JULIE GAIL
52954N	ROSNER	DAVID CARL
49416L	ROSS	BRADLEY ERIC
39637O	ROTH	MICHELLE CHALENE
64747K	ROYAL	MICHAEL BERNARD PATRICK
17088E	RUBENSTEIN	GALE
25969W	RUBINOFF	FREDDY MICHAEL
38439P	RUBY	PETER DAVID
60582F	SADDINGTON	KENNETH WILLIAM
78125D	SAMUELS	SAMANTHEA ALEXANDREA
75249B	SCHIPPER	ANDREW FRANKLIN
59071T	SCOPA	JORDAN DAVID
39650H	SCRIMGER	DAVID MICHAEL
78133F	SEIDMAN	DANIEL ALEXANDER
52785L	SEIDMAN	JACLYN MIA
33477N	SHEEHY	NEIL MICHAEL
29675O	SHERMAN	MITCHELL JORDAN
60608T	SHNEER	MICHEL BETH
51411T	SHOGILEV	SANDON LEE
41031R	SHORE	JEFFREY HOWARD
77815U	SINGH	SHEENA
33486P	SMIT	CARRIE BERNICE EVA
26377D	SMITH	GRAHAM DAVID
75278K	SPELT	THOMAS JACOB FRANK
44231H	SPIRO	MARK ROBERT
28254N	STAMEGNA	CAROLYN PATRICIA SHIRLEY
73068O	STOTHART	SARAH PATRICIA
54150Q	SUNSTRUM	CHRISTOPHER CLAUDE
23267J	SURCHIN	MARK ALAN
73366T	TILAK	JACLYN WAI-LING CHENG
60868J	TING	EMILY KANG YU
45541F	TOPOLSKI	JERRY PAUL KRZYSZTOF
42155N	TUZI	ROCCO
77192I	UMUR	YONCA LEYLA

61725U	VADASZ	KAREN MARIE
53879C	VAN	BELLE WILLIAM
60646D	VAN DIEPEN	JAMES JOANNES
39703P	VAUX	ROBERT ALEXANDER
62421I	VIGOD	MICHELLE Yael
46757M	WADDEN	JASON ALBERT
44063B	WAGNER	MELANEY JOAN
64279L	WIFFEN	BRADLEY PATRICK COURTNEY
25190F	WISE	HOWARD MARK
30918I	WISEMAN	ANDREW STANLEY
39718U	WISEMAN	DAVID LEE
72783K	YOHANNES	LEDYA SOLOMON
23322U	ZITZERMAN	DAVID BRIAN
17720C	CHERNIN	LAWRENCE STEPHEN
72241A	HAWKER	LISA SUZANNE
65574M	KLERER	SETH MITCHELL



Number of LAWYERS practising in the firm: 187

LAW FIRM's Coverage Options

7. DEDUCTIBLE Option:

\$25,000 DEDUCTIBLE applicable to claim expenses, indemnity payments, and/or costs of repairs together

8. Innocent Party Coverage sublimit:

\$250,000 per claim/aggregate

9. Restricted Area of Practice Option: Criminal and/or Immigration Law:

No

10. Real Estate Practice Coverage Option:

Yes

Number of LAWYERS who have REAL ESTATE practice option: 42

LAW FIRM's Premium Payment Options

11. Third-party payor authorization:

The LAWYERS' 2020 Insurance premium will be paid by a third party, other than another LAWYER or PARALEGAL PARTNER OR SHAREHOLDER in the LAW FIRM, the LAW FIRM itself, or a management or other company of the LAW FIRM:
No

If the LAWYERS' 2020 Insurance premiums will be paid by a third party as described above, the undersigned LAWYER agrees to obtain the consent of the third party authorizing the transaction and providing for the use and disclosure of personal information in accordance with privacy legislation that came into effect on January 1, 2004.

This third party authorization will apply to future policy years, unless LAWPRO is advised in writing otherwise.

12. Instalment Option:

Lump sum payment by cheque, dated and received by February 6, 2020 (eligible for \$50 plus PST per LAWYER discount).

16. Mail/fax your premium payment information:

No

17. 2020 Invoicing Information:

Your firm's 2020 insurance premium invoice will be available in electronic form from this website after the application is processed. A notice will be emailed to the following email address contacts in your firm when your invoice and policy documentation are available to view and download. If the email addresses for any of the following contacts are incorrect or not provided, please update your firm contact information by clicking 'Address Changes' AFTER you submit this application and receive your filing confirmation number.

LAW FIRM Managing Partner/LAWYER:	(kcrofoot@goodmans.ca)
LAW FIRM Office Administrator/Manager:	(aahmed@goodmans.ca)
LAW FIRM CPD Contact:	(nmay@goodmans.ca)
LAW FIRM CLAIMS Contact:	(kcrofoot@goodmans.ca)
Filer (as indicated in question 19):	(aahmed@goodmans.ca)

CLAIM(S) & POTENTIAL CLAIM(S)

18. All members and employees of your LAW FIRM should be canvassed to determine if any member or employee of the LAW FIRM is aware of any CLAIM(S) or POTENTIAL CLAIM(S) of which LAWPRO has not been notified under the Law Society of Ontario program.

Other than CLAIM(S) and POTENTIAL CLAIM(S) of which LAWPRO has been notified under the Law Society of Ontario program, is any present member or employee of the LAW FIRM aware of any CLAIM(S) or POTENTIAL CLAIM(S) that has (have) been or may be made against the LAW FIRM or against any other on whose behalf this Application is submitted?

No

Filer Information

19. **Name, Phone and E-mail:** (this information may be shared with the LAWYER(s) on whose behalf you are filing.)

Name: Ali Ahmed
 Phone: 4168402578
 E-mail: aahmed@goodmans.ca
 Your Comments and/or Suggestions:

A confirmation email will be sent to aahmed@goodmans.ca upon submission.

Firm Summary Warranty & Signature

This Declaration shall constitute and form part of the 2020 Application Form for LAWPRO Professional Liability Insurance filed on behalf of each LAWYER in the Law Firm listed in the Member List.

It is understood, warranted and acknowledged that the undersigned LAWYER is authorized to act as agent for the purposes of this insurance on behalf of each of the LAWYERS. The LAWYERS each warrant and acknowledge that the information provided with this Application Form:

- is true and complete, or where estimates are required, that such estimates are reasonable;
- will be relied on by LAWPRO in assessing risk, in offering any terms of insurance and in issuing any policy of insurance;
- will be the basis of and form part of any resulting policy of insurance; and
- the information and options selected on this form should apply for 2020.

LAWYERS not currently carrying LAWPRO professional liability insurance coverage each acknowledge having read the LAWPRO Personal Information Statement for Ontario LAWYERS and PARALEGALS (LICENSEES) (which forms part of this Application Form). The LAWYERS consent to the collection, use and disclosure of personal information in any optional program(s) for which the LAWYERS choose to apply or are to be named as an INSURED/s in, now or in future policy years, in accordance with that Statement.

The LAWYERS each acknowledge his/her own on-going duty, through to the date of policy inception, to advise LAWPRO in writing of any material changes with respect to their practice circumstances.

☒ **Please check this box to evidence your signature for the Warranty Declaration above.**

If you wish to make a further change or correction, click on the appropriate Tab at the top of this form to return to the relevant section of the application. Then Review the application again.

Once you have reviewed your completed form and are satisfied that no additional changes need to be made, proceed as follows:

- ***Print a copy of the Application for your records, using the print function in your browser.***
- ***If you selected credit card as the payment option, see next section below to complete the submission of this form. Otherwise, click on the 'Submit' button below to e-file your firm application.***
- ***You will automatically be provided with a confirmation number once you have submitted your form, to verify that you have successfully completed the e-filing process. Record your confirmation number with your printed application.***

Submit

For more information about this form, please contact LAWPRO Customer Service at: 1-800-410-1013, or (416) 598-5899 in Toronto or via e-mail at service@lawpro.ca.

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